

**Notice of Findings**

**Notice To:** McKenzie Samuelson - Director

**Facility Name:** Where the Child Things Are

**Owner:** McKenzie Samuelson

**Site Address:** 8 Sage Drive

**City/State/Zip:** Riverton, WY 82501

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 02/05/2020, and investigated by Tresa King.

A statement of childcare allegation, CPL-4901, was provided on 02/05/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

(v) A full fingerprint based national criminal history record background check. Staff, household members, substitutes, and volunteers may not be employed or present in the facility if the background check indicates they have been convicted or have a pending deferred prosecution of a felony or misdemeanor or a substantiation involving:

Allegation: It was observed that The director's National Background Check has expired on 1/29/2020.

Explanation of Findings: Finding of non compliance based on statement obtained from director/provider that background checks had been mailed in on 1/25/2019. This does not allow for the processing time. To date: 2/5/2020, background check has not been completed for the director It has been verified that since 1/30/2020 the facility is open and operating without staff that is fully qualified as per Wyoming Child Care Licensing rules.

Action Required: Complete and file results of National Background Check. Complete and submit a Corrective Action Plan detailing how you will maintain compliance with the sited Wyoming Child Care Licensing Rule, Chapter 4, Section 3, (e).

Corrective Action Plan Due Date: 02/12/2020  
Corrective Action Plan Achieved Date: 02/14/2020  
Compliance Due Date: 02/19/2020  
Compliance Achieved Date: 02/05/2020

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Tresa King  
Address: 877 N 8th Street W, Second Floor  
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Email: tresa.king@wyo.gov

Licenser Supervisor: Michelle Tucker  
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City/State/Zip: Cheyenne WY 82001  
Phone: 307-777-5151  
Email: michelle.tucker1@wyo.gov

Signature: \_\_\_\_\_  
Nichole Anderson for Tresa King

Date: \_\_\_\_\_

CC: